

INTERNAL QUALITY ASSURANCE CELL (IQAC)

KAHM UNITY WOMEN'S COLLEGE, MANJERI

**Application for financial support for Faculty Members to attend conferences/
workshops and towards membership fee of professional bodies**

Academic Year:

| | |
|--|-----|
| Name of the Faculty | |
| Designation | |
| Department | |
| Year of joining regular service | |
| Permanent/Ad-hoc | |
| Financial support is applied for: (to attend conferences/ workshops and towards membership fee of professional bodies) | |
| Date of the programme | |
| If Presenting paper, title of the paper | |
| Name of the professional body in which the faculty has taken membership | |
| Validity of the membership | |
| Amount Spent | Rs. |
| Whether the copy of fee payment receipt attached? (Attach copy) | |
| Whether the copy of the certificate is attached? (Attach copy) | |
| Outcome of the activity as evaluated by the faculty | |
| Signature of the faculty | |

| | |
|--|-------------------------------|
| Verification of the IQAC Coordinator | |
| For Office Use Only Verification of documents submitted | |
| Approval by the Head of the Institution | Amount Sanctioned: Rs. |
| | |
| Approval by the Manager | |

Received an amount of(Rs.)

towards the financial support for Faculty Members to attend conferences/workshops and towards membership fee of professional bodies.

Name and dated signature of the faculty: